



**Bullying Report Form  
Avail Academy**

Avail Academy maintains a policy prohibiting bullying behavior. This policy can be found on the school website, in the Parent Handbook, or obtained from a school administrator. Please use this form to report incidents of alleged bullying behavior.

When completed, please forward this form to your campus principal.

**The principal or his designee will attempt to contact you within 24 hours of receiving this report.**

Person completing this report: \_\_\_\_\_

Phone number and e-mail address: \_\_\_\_\_

Date of alleged incident(s): \_\_\_\_\_

Name of the person(s) you believed bullied you or another person \_\_\_\_\_

If the alleged bullying was toward another person, identify that person: \_\_\_\_\_

Where and when did the incident(s) occur? \_\_\_\_\_

Describe the incident(s) in as much detail as possible, including the following information as relevant: physical contact made, verbal statements made, written interaction. Attach additional pages if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any witnesses that were present: \_\_\_\_\_

This complaint is filed based on my honest belief that the above incident(s) has occurred. I certify that the information I have provided in this complaint is true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Received by: \_\_\_\_\_ Date \_\_\_\_\_